



February 2019 Board Meeting

February 12, 2019

Meet called to order at 8:33 pm

Chris Ribbeck, Sharon Gruttadauro, Kathy McLymond, David Reinhardt, Russ Ebbets, Chris Cummings, Colleen Magnussen, Jen Potter
Excused – Eric Boyce, Fred Covelli

Agenda

1. Approval of January 2019 Meeting Minutes – David will type up for the March meeting.

2. Treasurer's Report Chris Cummings

I. Summary:

The rate of cash outflows has slowed (as expected). However, we still have several outstanding 2018 items, including (1) USATF National office reimbursement of unused hotel rooms from the Youth National meet, (2) USATF National return of deposit from Youth Nationals, (3) receipt of Indoor Race walk entry fees, (4) reimbursement to Dave Talcott for hotel room for race walk officials for Indoor meet, and (5) one outstanding invoice for equipment sales from the Youth Nationals.

The 1099 process was completed with the accountants and all required 1099's were distributed by the end of January. One item that we need to provide to the accountant's is estimate of the average number of hours per month each Board member spent supporting USATF Niagara in 2018.

II. As of 2/8/2019, our financial assets include:

Checking	\$2,786
Savings	<u>\$5,000</u>
Total Assets	\$7,786

Outstanding Commitments:

Messenger Mile Prize Money?

III. P/L as of 12/31/2018 (subject to accountant's journal entry adjustments:

	w/ Youth Nationals	w/out Youth Nationals
Revenues:	\$130,135**	\$61,678**
Expenses:	<u>\$223,887</u>	<u>\$61,355</u>
Profit/(Loss)	(\$93,752)	\$323

** Youth National Revenues may be overstated as they likely include entry fees from Association JO/Open/Master's Outdoor meet

IV. Motions:

- (1) I propose that we develop a job description for Meet/Race Director that details all responsibilities, including providing the Treasurer with timely and accurate



information regarding any prize money commitments. This includes the recipients, amounts, and when available mailing addresses.

- (2) I propose that we develop a specific policy for annual convention expense reimbursements well in advance of the 2019 convention. The policy would define who is eligible for reimbursement, what type of expenses are eligible for reimbursement, what types of expenses specifically not eligible for reimbursement, requirement to complete a signed expense report in a timely manner, and a requirement to complete a post convention summary of meetings/clinics attended.

3. Vice President Reports

Colleen Magnusen Administration Sanctions/Membership Updates
No reports from Matt or Jim, David will get Colleen access to get the numbers herself.
Fred Covelli Operations
St John Fisher has an even on June 8th, McMullen Mile is on June 7th.

4. LDR Report Eric Boyce

In the process of finalizing the LDR Runner Of The Year Series but tentative looks like the following

May 19 Lilac 10km serving as the 10km championships
June 8 McMullen Mile serving as the 1 mile track championships
July 27 Battle of Bristol 10km serving as the mountain championships
Late Aug/Sept WNY Hall Of Fame 5k serving as the 5km championships
October 20 Ridge Run 25km serving as the trail championships
November XC
November 10 Syracuse Half*** Need to confirm
Late December Indoor 5km

I talk to Colleen about this and new this year we are adding a team component to the series to try and attract more participation. The first LDR race isn't until May but we should have the schedule posted by the end of February. The following races that are listed in the series has also confirmed giving usatf Niagara members a discount. I also turned \$300 of the Mut budget into \$600 because the ridge run is willing to offer/match \$300 in prize money to Niagara members. Last I created another social media tool in the last few weeks. I created a USATF Niagara group on Strava... its not a big platform but its another avenue to be visual with. Strava is a running app that you can share your running data with. In groups you can schedule group runs aka use it to post when an event is going on and etc.

5. High Performance Report Russ Ebbets - no clinics this year, hopefully next year

6. Youth Report Izeal Bullock and Aubrey Sheffield

7. Officials Report Kathy McLymond – Officials clinic on Sunday, February 17th at RIT 12pm-4pm, 13 signed up so far, open to anyone interested

New Business

2019 Championship Calendar

Messenger Mile Awards – It was agreed we should pay the 2018 award amounts

Grievance Panel – A three person panel of Niagara members needs to be setup.



Old Business

2018 Accreditation Update – Bylaws being reviewed

High Performance Clinics – no clinics

Online Elections – Aubrey not on the call

Race Walking wants \$6,130.00 for three events in 2019. (\$1350 in prize money, \$1500 hotels for officials, \$1800 officials, \$550 supplies, swag bags, food, \$480 sanction fees, \$450 porta johns) No one area received everything they requested in their budget. Prize money has not been given out in previous years for these race walk events. Jen discussed getting sponsors to increase revenue. A motion to increase the race walk budget \$3,000.00 passed.

Adjourned at – 9:10 pm